

Salisbury, North Carolina
September 17, 2018

REGULAR MEETING

PRESENT: Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members Karen Alexander, William Brian Miller, and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Diane Gilmore, and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Heggins welcomed all visitors present.

PROCLAMATION

Mayor to proclaim the following observances:

WELCOMING WEEK	SEPTEMBER 16-23, 2018
NATIONAL CHILDHOOD CANCER AWARENESS MONTH	SEPTEMBER 2018

NATIONAL HISPANIC/LATINO HERITAGE MONTH
SUICIDE PREVENTION MONTH
SALISBURY GO TRANSIT MONTH

SEPTEMBER 2018
SEPTEMBER 2018
SEPTEMBER 2018

Mayor Heggins read the Suicide Prevention Month Proclamation and presented a copy to Engineering Technician Vickie Eddleman.

Mayor Heggins read the Salisbury Go Transit Month Proclamation and presented a copy to Transit Director Rodney Harrison.

CONSENT AGENDA

(a) Approval of Minutes

Adopt Minutes of the Regular meeting of August 21, 2018.

(b) Agreement – Utilities

Authorize the City Manager to approve a Utility Construction Agreement with North Carolina Department of Transportation (NCDOT) in the amount of \$646,839 for the reimbursement of NCDOT for adjusting and/or relocation of public water utilities in conjunction with NCDOT project U-5738.

(c) Easement

Approve a 10 foot permanent easement for the Rowan-Salisbury School System along the southern boundary of Parcel 040-004 for the extension of a walking trail.

Thereupon, Mayor Pro Tem Post made a **motion** to adopt the Consent Agenda as presented. Councilmember Alexander seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

PUBLIC HEARING – INCENTIVE GRANT PROJECTS ARIZONA AND CARE

Rowan Economic Development Commission (EDC) Vice President of Operations Scott Shelton addressed Council regarding incentive grant requests for “Project Arizona” and “Project Care.” He reviewed that the City’s Investment Grant Program provides five-year grants to companies investing within City limits, and he added grants are established by contracts between a company and the City. He stated a company must pay taxes each year based on the actual tax value of the property or investment in order to be eligible for incentive grants. He noted if the company meets criteria requirements a portion of property taxes would be returned to the company as a grant. He stated grant funding is based on the property’s taxes for the first consecutive five years. He reviewed the City’s current incentive policy:

<u>Grant Category</u>	<u>Investment Required</u>	<u>Percentage of Paid Taxes Returned</u>
Level one grant	\$5 million	75%
Level two grant	\$50 million	80%
Level three grant	\$100 million	85%

Mr. Shelton referenced Project Arizona as an existing employer in the City, and he noted the initial investment by the company will be approximately \$188 million. He stated the company will choose a location for new construction that could create 77 new manufacturing jobs, with above average salaries, and he pointed out North Carolina is in competition with other countries for the investment. He noted, based on the information provided by the company, Project Arizona is eligible for a level three grant, and the City would have a payback amount equal to 85% of new taxes paid.

Mr. Shelton commented during the five incentivized years, the City would collect \$4,538,694 in revenue and provide incentive grants of \$3,857,890. He stated the City would retain \$680,804 in revenue during the incentive terms. He reviewed the 10 year incentive model that anticipates the City collecting an estimated \$11,277,554 less the incentive grant of \$3,857,980 with an estimated new revenue of \$7,419,664 for the City.

Mr. Shelton referenced Project Care as an existing employer in the City, and he noted the initial investment by the company will be approximately \$68 million. He stated the company will choose a location for new construction and could create 59 new jobs and retain the current employee salary levels. He noted, based on the information provided by the company, Project Care is eligible for a level two grant, which would pay back an amount equal to 80% of new paid taxes.

Mr. Shelton commented during a five year incentive term the City would collect \$2,143,531 in revenue, provide incentive grants totaling \$1,714,825, and retain \$428,706 as revenue. He reviewed the 10 year incentive break down indicates the City would collect an estimated \$4,580,991 less the incentive grant of \$1,714,825 with an estimated \$2,866,166 in City revenue.

Mr. Shelton explained if these companies choose Salisbury as the location to invest the projects could create 136 new full-time jobs as well as generate \$256 million in revenue. He commented after the incentive periods conclude both projects combined could generate approximately \$1.8 million of annual tax revenue.

Mr. Shelton noted the EDC requests Council consider setting public hearings for October 2, 2018 to receive public input on the incentive requests for Project Arizona and Project Care.

Councilmember Alexander asked how long the EDC has been working on the projects. Mr. Shelton commented the projects began in spring 2017.

Councilmember Miller commented these types of investments are a good thing for the City with incremental changes to job opportunities, and he added he supports the investments.

Mr. Shelton commented the EDC will make a similar request to the Rowan County Board of Commissioners for the two projects. He noted both companies are in close proximity to each other, and there has been discussion regarding a new roadway. He pointed out the companies would request funding assistance from the State.

Councilmember Miller asked if there are any water or sewer line extension needs for these projects. Mr. Shelton commented he was not aware of any, and he added Project Arizona has had a conversation with Salisbury-Rowan Utilities Director Jim Behmer regarding capacity needs for facilities, but it was determined water/sewer expansion would not be an issue based on the current infrastructure.

Thereupon, Mayor Pro Tem Post made a **motion** to set public hearings for October 2, 2018 to receive public comment regarding an incentive grant request for “Project Arizona” and “Project Care.” Councilmember Alexander seconded the motion. Mayor Heggins, and Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

UPDATE – SALISBURY POLICE

Police Chief Jerry Stokes presented Council a Police Department update. He commented the department has 81 budgeted positions and is currently overstaffed with 83 filled positions.

Chief Stokes reviewed a 2017 and 2018 crime data comparison and noted the overall total violent crime has increased 6.7%. He commented commercial robberies and shooting into occupied dwellings have shown a higher increase. He indicated larceny rates have risen especially relating to motor vehicles, and he added firearm theft has been a factor for increased firearm violence.

Mayor Heggins asked what kind of changes the department has noticed since the additional positions were added. Chief Stokes commented staff has more opportunities for community engagement, policing, problem-solving and caseloads.

Mayor Pro Tem Post asked when the department was last overstaffed. Chief Stokes commented he was unsure. He recognized Sergeant Crews as the officer who started recruitment in 2017 and noted Sergeant Corey Brooks has since taken over staff recruitment.

Councilmember Miller asked about the impact of foot patrols. Chief Stokes commented foot patrol has lasting effects. Councilmember Miller asked if over staffing allows more time for officers to conduct foot patrols. Chief Stokes agreed, and he noted seven officers are in Basic Law Enforcement Training (BLET) and are not actively patrolling.

Councilmember Sheffield asked when the BLET officers would be actively patrolling. Chief Stokes commented the BLET night courses will conclude February 2019 and the BLET day course will conclude in December 2018. He added BLET graduates will then complete field training and be considered active officers in March 2019.

City Manager Lane Bailey commended staff for helping increase officer and community morale, and he thanked Council for their support. He commented staff may return to Council to request more policing equipment to compensate for additional staff.

FY2018-2019 CONSOLIDATED ANNUAL PLANNING AND EVALUATION REPORT (CAPER)

Community Planning Services Director Janet Gapen and Planner Kyle Harris addressed Council regarding the FY2017-2018 Consolidated Annual Planning and Evaluation Report (CAPER). Mr. Harris stated the CAPER is a performance report for Community Development Block Grant (CDBG) and HOME program funds the City receives from the United States Department of Housing and Urban Development (HUD) for housing and neighborhood revitalization.

Mr. Harris pointed out in FY2017-2018 the City received \$410,037 including \$271.203 in CDBG funding and \$108,834 in HOME program funds. He added funds return back into the program through homes that are purchased, rehabilitated, and sold.

Mr. Harris reviewed that the department accomplished five substantial rehabilitations of owner-occupied homes, and he added staff initiated six additional home rehabilitations in FY2017-2018. He commented the department provided two down payment/closing cost assistance to first-time home buyers and Lenders Mortgage Insurance (LMI) homebuyers in the West End community. He noted participants were required to complete an eight hour Homebuyer Education course offered by Salisbury Community Development Corporation (CDC). He reviewed examples of homeowner-occupied projects programs such as roof replacement, water damage repair, heating, ventilation, air conditioning (HVAC), handicapped accessibility, plumbing and electrical, and exterior repairs such as siding, windows and porches, and bath and kitchen appliances.

Mr. Harris commented fair housing testing was conducted in FY2017-2018 with Legal Aid of North Carolina and reports were provided to Council that are currently being reviewed by the Human Relations Council. He noted staff will update the five-year impediments report to improve accessibility to fair housing and will explore opportunities to partner with the Centralina Council of Governments (CCOG). He noted staff will assemble a local task force to include stakeholders who may be impacted by fair housing. He shared the Community Development Corporation (CDC) hosted a Fair Housing Workshop on July 16, 2018, that addressed Fair Housing Laws. He added the City continues to promote fair housing to help residents understand the rights and protections offered by the Fair Housing Act.

Mr. Harris noted the CDC offers Homebuyer Education classes, counseling, and one-on-one sessions. He explained funds are allocated for CDBG public services activities for Rowan Helping Ministries, Family Crisis Council, Community Care Clinic, Salisbury Youth Employment Program, and the Gateway Freedom Center.

Mayor Pro Tem Post thanked staff for its work relating to fair housing opportunities for the community.

(b) Mayor Heggins convened a public hearing to receive comments regarding the FY2017-2018 Consolidated Annual Planning and Evaluation Report (CAPER) for Community Development Block Grant and HOME programs.

There being no one to speak, Mayor Heggins closed the public hearing.

SALE OF PARCEL – 110 NORTH MAIN STREET

City Engineer Wendy Brindle stated Council adopted a Resolution to authorize the upset bid process for Parcel 010-2-562, located at 110 North Main Street. She added the parcel is also referred to as the Zimmerman Building. She indicated the property is approximately 3,650 square feet. She noted staff advertised for upset bid Thursday, September 6, 2018 and the deadline for receipt of bids was Monday, September 17, 2018. She commented there were no additional bids submitted. She stated staff received a \$150,000 offer with conditions to abate mold in the basement and perform a final air clearance test. She noted the purchaser requested his current lease of \$585 per month at the Plaza be released without penalty, and she added his current lease expires December 2019. She commented if Council is in agreement it could authorize the sale of the property to the original buyer, Pete Bogle, in the amount of \$150,000.

Councilmember Sheffield asked about Mr. Bogle's current lease. Ms. Brindle commented Mr. Bogle anticipates renting in the Plaza until December 2018, and she noted his lease expires December 2019.

Thereupon, Councilmember Miller made a **motion** to authorize the sale of parcel 010-2-562 located at 110 North Main Street to Pete Bogle in the amount of \$150,000 subject to purchaser to abate mold with final air clearance; in addition, the tenant should provide the City no less than 60 day notice before vacating his current commercial space located in the Plaza building. Mayor Pro Tem Post seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

SALE OF PARCELS – 200 BLOCK OF WEST HENDERSON STREET

City Engineer Wendy Brindle stated Council adopted a Resolution to authorize the upset bid process for Parcels 011-391 and 011-391-01. She noted staff advertised for the upset bid Monday, September 6, 2018, and the deadline for receipt of bids was Monday, September 17, 2018. She commented there were no additional bids submitted. She noted the parcels are located in the 200 block of West Henderson Street and are an estimated 0.80 acres. She stated portions of both parcels are located in a 100-year floodplain but the property allows for development. She commented a motion would need to be made if it is Council's desire to authorize the sale of the property to the original buyer, Choua Vue, in the amount of \$15,000 a motion would need to be made.

Mayor Pro Tem Post asked about the tax value of the parcels. Ms. Brindle commented the combined tax value is \$59,650. She commented the City will not be responsible for any fees associated with the realtor.

Mayor Pro Tem Post asked how the City acquired the properties. Ms. Brindle commented the City owns property throughout the City that is similar, and she added it maybe because the parcels are located in a floodplain.

Thereupon, Councilmember Miller made a **motion** to authorize the sale of approximately 0.80 acres, parcels 011-391 and 011-391-01 located in the 200 block of West Henderson Street to Choua Vue in the amount of \$15,000 and any realtor fees will be paid by the purchaser and not by the City. Mayor Pro Tem Post seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

SALE OF PARCEL – 600 BLOCK OF CALDWELL STREET

City Engineer Wendy Brindle stated Council adopted a Resolution to authorize the upset bid process for Parcel 009-317, a 0.12 acre tract located in the 600 block of South Caldwell Street. She noted staff advertised for the upset bid Tuesday, September 4, 2018 and the deadline for receipt of bids was Friday, September 14, 2018. She commented there were no additional bids submitted. She stated the property's tax value is \$11,362 and the offer is for \$2,500. She stated Mr. Juan Arias referenced a nearby property in his offer letter that is similar with a sale price of \$5,500 with 4,792 square feet and noted Mr. Arias adjusted his offer to be comparable to that property. She indicated Mr. Arias plans to build a single-family home that will be able to meet the required 36-foot side yard offset.

Thereupon, Mayor Pro Tem Post made a **motion** to authorize the sale of a 0.12 acre tract, parcel 009-317 located in the 600 block of South Caldwell Street to Juan Arias in the amount of \$2,500. Councilmember Sheffield seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander and Sheffield voted AYE. Councilmember Miller voted NAY. (4-1)

FINANCIAL SOFTWARE – 'MUNIS'

Finance Director Shannon Moore introduced Tyler Technologies Senior Account Representative Mr. Roy Phibbs, and she added Tyler Technologies owns MUNIS a financial management software. She commented staff began looking for budget access database software replacement in March 2015 with hopes of finding a software geared toward government's that could be used throughout multiple departments. She pointed out the City has used the MUNIS software since January 2014 for the Human Resource Department and for payroll.

Ms. Moore noted a variety of City staff participated in demonstrations with four software companies Questica, PowerPlan, Elation, and MUNIS. She commented staff received positive feedback from multiple finance departments across the state who currently use the MUNIS

software, and she added staff shadowed the City of Kannapolis to observe the software functionality. She stated MUNIS serves 98 counties and cities across North Carolina, and she noted the software has been a life purchase for those organizations.

She reviewed phase one of the proposed software and noted full integration for Geographic Information Services (GIS) department, utility billing, cashiering, and accounting including general ledger, fixed assets, and inventory modules, sales tax reimbursement, purchasing, and budget functions. She noted software expenses for Phase One would be split between the General Fund and Water/Sewer Fund. She requested Council consider authorizing the City Manager to approve the sole source purchase with Tyler Technologies MUNIS software not to exceed \$350,000.

Ms. Moore commented Cogsdale (GP) is the City's current finance software with an annual maintenance fee of \$152,223 for utility billing and general ledger accounting. She shared MUNIS includes an annual maintenance fee of \$32,328 including utility billing, general ledger accounting, purchasing, and budget modules. She noted the City's budget would begin to reflect savings in three years for Phase One.

Ms. Moore reviewed in FY2019-2020 a potential request to integrate Phase Two with MUNIS software for Code Enforcement and Development Services Department who has shown an interest in MUNIS to replace its current software. She indicated the same software is used by Rowan County and could provide easier electronic sharing. She commented the second part of Phase Two would be to integrate an assets management and work order system. She pointed out the City does not have a computer-based work order system. She commented work order modules could allow staff to have real-time data in the field and MUNIS would be fully integrated with the City's GIS system. She commented other modules that have been demonstrated are Parks and Recreation and Comprehensive Annual Financial Report (CAFR).

Councilmember Miller asked how old the current MUNIS platform is and the process used by Tyler Technologies to update new technology to stay current with technology advancements. Mr. Phibbs commented a client purchases a licenses one time and pays an annual maintenance fee that covers a support number from 7:00 a.m. until 9:00 p.m. five days a week with software upgrades including new features and technology applications.

Councilmember Miller asked about Tyler Technologies ransomware and the City's data protection. Mr. Phibbs commented ransomware is something managed by the City's Information Technologies (IT) department and Tyler Technologies software would be considered inside of the City's protection.

Councilmember Miller asked about the types of reporting that Tyler Technologies could potentially provide staff and the public. Mr. Phibbs indicated the MUNIS software has over 300 reporting modules and uses a Microsoft SQL server report writer which allows staff to customize reports based on its needs. He commented the MUNIS software is compatible with Microsoft (MS) products.

Councilmember Miller asked about the transition between current and new software and the ability to review past data. Mr. Phibbs commented the City's Finance Department will determine how many years of data would need to be converted to the new software system.

Councilmember Miller asked what benefits the City could expect if it chooses cloud-based networking. Mr. Phibbs commented he believed the biggest benefit would be the web-based networks, which would not require hardware upgrades and could potentially help free resources in the IT Department.

Mayor Pro Tem Post asked if the purchase price of \$350,000 covers Phase One. Mr. Phibbs agreed and reviewed Phase One includes General Ledger, fixed-assets, inventory, sales taxes reimbursement, purchasing, budget, Accounts payable, cashing, utility billing. Mayor Pro Tem Post asked about the additional cost for Phase Two and Phase Three. Mr. Phibbs commented Tyler Technologies provided the City the cost of Phase Two and Three. Ms. Moore commented the price would depend on which modules are purchased.

Mayor Pro Tem Post asked if the City has the hardware to support MUNIS software. Information Technologies Manager Dale Waters commented the City is equipped with hardware to support MUNIS software.

Mayor Pro Tem Post asked how long the software conversions would take. Mr. Phibbs commented Tyler Technologies has a department dedicated to data conversions, and he added data conversions could last six months but indicated a training software can be used to perform applications such as payroll during data conversion.

Mayor Pro Tem Post asked Ms. Moore if she believed the MUNIS software could meet reporting's needs. Ms. Moore shared she felt comfortable that the MUNIS software would provide useful government geared reports. Mayor Pro Tem Post asked how long the City's current software has been in place. Ms. Moore commented the current software has been in place 10 years.

Councilmember Alexander asked about transition needs to web-based networking. Mr. Waters commented there is a cost to convert the City's data to a cloud-based storage, and he noted hardware is in place. He shared it makes sense to consolidate to single networking source across departments. Councilmember Alexander asked how long it would take for the City to transition to a web-based storage. Mr. Waters suggested completing the software merge before moving to the cloud-based option.

Councilmember Sheffield asked how long staff has reviewed the MUNIS software. Ms. Moore indicated the finance department has reviewed various software options, and she added most of the City's departments have had the opportunity to review the MUNIS software. Councilmember Sheffield asked if there were any concerns with the software. Ms. Moore commented staff is excited about the functionality of the new software.

Councilmember Sheffield asked if the cost of MUNIS software was included in the FY2018-2019 budget. Ms. Moore agreed. Councilmember Sheffield asked if the additional phases are included in the 10-year Capital Improvement Plan (CIP). Ms. Moore commented she does not

believe the additional phases were included in the 10-year plan, and she added staff was not certain which additional modules would be needed to best meet needs City-wide.

Mayor Pro Tem Post asked if the \$350,000 was included in the CIP. Ms. Moore commented the amount was included in the CIP and operations.

Councilmember Miller asked Mr. Waters how the City is protected from ransomware. Mr. Waters commented the City has current software that monitors continuously, and he added users are being trained to help prevent malicious ware.

Thereupon, Mayor Pro Tem Post made a **motion** to authorize the City Manager to execute a contract with Tyler Technologies, Inc. not exceeding an amount of \$350,000 for financial software, as a sole-source. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

PUBLIC COMMENT

Mayor Heggins opened the floor to receive public comments.

There being no one to address Council, Mayor Heggins closed the public comment session.

BOARDS AND COMMISSIONS

Transportation Advisory Board

Upon a motion by Councilmember Alexander, seconded by Mayor Pro Tem Post. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following appointment was made to the Transportation Advisory Board for a term to begin March 31, 2018:

Mr. Rocky Cabagnet

Term Expires 3/31/21

CITY ATTORNEY'S REPORT

(a) Ordinance Amendment – Possession of Guns and Weapons

City Attorney Graham Corriher presented Council with a request to update the City's Ordinance to reflect City signage relating to the possession of guns and other weapons on City premises. He commented the current Ordinance states it is unlawful for any person to display a gun, but does reference possession of a gun. He indicated Parks and Recreation was different because the laws have recently changed. He commented the Ordinances relating to guns were adopted by the City in 1977 and 1998. He stated the purpose of the proposed Ordinance amendment is to update the City Ordinance to be in compliance with City facility signs. He noted

he believed it was a previous Council's intentions to ban the possession of guns in all city-owned facilities concealed or otherwise. He commented the current Ordinance bans the possession of guns in City parks, and he noted the Ordinance is broader than what the state law allows and should include park buildings and centers, athletic facilities such as recreation fields when used for City events. He referenced a definition in the state law that allows a person to carry a concealed gun with a concealed gun permit on greenways, open areas of parks, and nature preserves. He indicated the proposed Ordinance would ban open-carry in parks and park facilities located in the City. He stated persons with concealed permits can only carry concealed guns in areas of parks where it is allowed by the City Ordinance that corresponds with State laws. He noted recreation facilities are defined by State law, and he indicated the City can ban openly carried weapons in city-owned facilities. He commented the City would post notices to inform the public of the rules regarding concealed weapons in City parks and visual postings on recreational facilities. He reviewed the proposed Ordinance amends two sections relating to facilities and parks.

Councilmember Sheffield asked if a motion is needed to repeal the City's current Ordinance Mr. Corriher commented the Ordinance as presented repeals any verbiage in conflict, and he indicated one motion is all that is needed to adopt the Ordinance.

Thereupon, Councilmember Alexander made a **motion** to adopt an Ordinance amending Chapter 15 and 16 of the Code of Ordinances related to the Possession of Guns and Other Weapons on City Property and Parks. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

ORDINANCE AMENDING CHAPTER 15 AND 16 OF THE CODE OF ORDINANCES RELATED TO THE POSSESSION OF GUNS AND OTHER WEAPONS ON CITY PROPERTY AND PARKS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 130 and 131, and is known as Ordinance 2018-46.)

CITY MANAGER'S REPORT

City Manager Lane Bailey commented the area received an estimated six and one half inches of rainfall within a couple of days. He commended staff for their efforts to prepare for Hurricane Florence, and he added staff was still helping to clean up from the storm. He commented staff would continue to send support to the eastern parts of North Carolina that were heavily impacted by Hurricane Florence.

ANNOUNCEMENTS

Communications Director Linda McElroy announced the eighth annual BlockWork Neighborhood Improvement Project will be held on Saturday, October 27, 2018 on National Make a Difference Day. This year's event will take place in the 400 block of South Lee Street. The event will run from 8:30 a.m. until 3:00 p.m. The 400 block of South Lee Street and the 100 & 200

blocks of East Monroe Street will be closed to through traffic during the event. The Community Appearance Commission and the Housing Advocacy Commission are currently reaching out for volunteers to sign up for the event. Volunteers will help with exterior repairs; painting, carpentry, and landscaping. T-shirts, gloves, meals, and drinks will be provided to all volunteers.

COUNCIL COMMENTS

Mayor Pro Tem Post commended staff for their efforts to prepare for Hurricane Florence, and he thanked the City for observing Yom Kippur.

Councilmember Sheffield commented the Parks and Recreation Department held a Doggy Dip event at Fred M. Evans pool, and she noted the event had a great turn out and donations made to benefit the dog park.

She pointed out this week is Constitution Week.

She thanked Vickie Eddleman for requesting the Suicide Week Proclamation.

MAYOR'S COMMENTS

Mayor Heggins thanked staff for its work in preparation and during Hurricane Florence and she warned the public to not play or enter areas with standing water as it can be dangerous.

She commented she was invited to participate in a Women's Mayors Conference held at the White House in Washington, D.C. on September 20, 2018.

CLOSED SESSION

Thereupon, Councilmember Miller made a **motion** to go into closed session as allowed by NCGS 143-318.11 (1) to discuss confidential information as provided by NCGS 132-1.7. Councilmember Sheffield seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

RETURN TO OPEN SESSION

By consensus, Council agreed to return to open session.

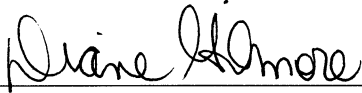
Mayor Heggins announced no action was taken in closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Mayor Pro Tem Post seconded by Councilmember Sheffield. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:14 p.m.



Al Heggins, Mayor



Diane Gilmore, City Clerk